

State of Wisconsin
Homeland Security Council

JIM DOYLE
Governor

MAJ GEN AL WILKENING
Homeland Security Advisor

Department of Military Affairs
2400 Wright Street
Madison, WI 53704

608-242-3001

Open Session Meeting Minutes

**VOLK FIELD AIR NATIONAL GUARD BASE
Building 475 – Base Lodging & Meeting Center
Meeting Room E**

**Wednesday, May 14, 2003
12:34 p.m. – 2:35 p.m.**

Members present: Chair Major General Albert H. Wilkening (DMA), Ken Baldwin (DHFS), David Collins (WSP), Ed Gleason (WEM), Mike Metcalf (CapPol), and Dave Steingraber (OJA).

Members Absent or Excused: Jim Warren (DCI).

Alternates present: Tom Anderson (DHFS alternate), Robbie Lowery (DCI alternate) and Steven D. Sell (WSP alternate).

Others present: Eric J. Callisto (Deputy Legal Counsel, Office of the Governor), Col Thomas Haase (DMA staff) and Randi Milsap (DMA Legal Counsel).

Quorum was present.

2:30 p.m. - Convene in open session.

1. Announcements of Closed Session discussion action.

Chair Wilkening announced that each agency provided its weekly intelligence report. The proposed State of Wisconsin Threat Conditions and Security Guidelines for Governments, Businesses and Citizens was briefed and reviewed by the Council Members will review suggested prioritization of terrorism preparedness recommendations and initiatives. The President's Homeland Security Council Statewide Templates initiative was deferred until a future meeting.

2. Review and approval of April 17, 2003 open session meeting minutes.

Chair Wilkening recommended that this matter be deferred until the next meeting.

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3. Final review and approval of Council Charter.

Chair Wilkening recommended that this matter be deferred until the next meeting.

4. Final review and approval of Organizational Chart and Sector Coordination Chart.

Chair Wilkening recommended that this matter be deferred until the next meeting.

5. Other Business.

There was no other business.

6. Public Comments.

There was no public comment.

7. Set date, time and place of next meeting.

The next meeting will be June 2, 2003 from 1:00 p.m. to 3:00 p.m. in the Emergency Operations Center (EOC) located at the Department of Military Affairs.

8. Adjournment.

A motion was made by Ken Baldwin and seconded by Ed Gleason to adjourn the meeting. **Motion carried.**